



**Engineering Services Division
Design-Build**

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MEETING MINUTES

SUBJECT: MELROSE STREETScape: GRANT PROJECT UPDATE
DATE: April 17, 2020
LOCATION: Online
ATTENDEES: StreetsLA – Alexander Caiozzo, Jeff Palmer
CD5 – Debbie Dyer Harris, Kevin Nahai
CD3 - Jeff Jacobberger
Melrose BID - Donald Duckworth, Denis & Sylvia Weintraub,
D. Farasat, Isack Fadlon, David Hay?, ?, ?, Kim Sudhalter

*Please notify Jeff Palmer of any attendees present at this meeting but not listed above and these minutes will be amended accordingly.

1. SLA: Presentation of streetscape improvement design concepts.
2. BID, CD5: Concerns about trees as follows:
3. CD5: Expressed concerns about tree maintenance, watering.
4. BID: Expressed concerns about tree maintenance, trees blocking signage and fronts of businesses along Melrose, grant resources being allocated for trees as opposed to desired pedestrian lighting improvements.
5. SLA: Urged BID and CD5 to consider the long term benefits of trees implemented in commercial pedestrian-focused corridors such as; provision of much needed shade for pedestrians and a reduction of the Urban Heat Island Effect, trees as a means of place-making and contributing to the identity and character of Melrose, and an acknowledgment of likely future changes in modes of transit through the corridor and a re-orientation of the public right of way towards pedestrian use and keeping those pedestrians safe and healthy.
6. BID: Stated that pedestrian level lighting is a priority, cafe style “string lights” also desired.
7. CD5, SLA: Reminded BID that they are able and encouraged to seek out lighting improvements which fall outside the scope of this project and are not funded by this grant with BSL (Bureau Street Lighting.)
8. BID: Expressed desire for DOT improvements including; HAWK signals, Bulb outs (shorter walking distances at crosswalks,) and Enhanced crosswalks which are outside of the current grant and project

The above minutes represent our understanding of the events of this meeting and are assumed to be correct unless we are notified otherwise. Corrections are to be faxed/e-mailed to Mr. Alexander Caiozzo at (213)847-2801 / alexander.caiozzo@lacity.org within 4 working days of the date of the issuance of these minutes. Proposed corrections will be distributed to all meeting attendees.

- scope.
9. StreetsLA: Will set up a meeting with DOT to discuss feasibility of traffic calming and pedestrian safety improvements.
 10. BID: expressed interest in being part of current ATP grant cycle as well as future grant opportunities.
 11. SLA: Will put BID in contact with GRANTS group (SLA.)
 12. BID: Reminded SLA that Melrose from La Brea to Highland needs to be considered.
 13. SLA: Acknowledged that Melrose from La Brea to Highland is within the scope of this project per the grant and will be included in assessment for improvements.
 14. BID: Requests new crosswalks at Stanley & Orange.
 15. SLA: BID to provide Melrose branding graphics update to inform design process for wayfinding signage and gateway signage.
 16. May 8th continued discussion with BID and SLA.
 17. May 15th BID and SLA discuss priority zones within project area.